



MentoringWomenInBusiness

Become a Protégé Mentee

on

the Protégé Mentoring Programme for Women

Information Pack

February – November 2020



Protégé 2020 Mentorship Programme

Protégé, together with our Partner, Micro Focus, is launching its inaugural public mentoring programme in Sydney in February 2020. The Programme will match 30 high potential female Mentees with 30 experienced female and male Mentors. Mentors are sourced from Sydney's most successful businesswomen and men, academics, entrepreneurs and industry leaders.

Protégé's mentoring programme is a multi-faceted, fully supported and structured, 9-month development opportunity that includes:

- Clearly defined roles for Mentor and Mentee
- Matching of the Mentor and Mentee
- Face-to-face, one-to-one mentoring
- Tailored skills workshops for Mentors and Mentees
- Peer to peer learning and support
- Multiple networking opportunities
- Professional supervision for Mentors.

Protégé Programme Summary

- **Official Launch, Mid-point Review and Closing Celebrations** – held at the start, middle and end of the programme.
- **Mentor / Mentee Matching** – a vital component of a successful mentoring programme.
- **Mentoring Sessions** – 6-8 x one-to-one mentoring sessions between Mentor and Mentee.
- **Mentee Skills Workshops** – to enhance self-confidence and to be able to proactively manage career goals.
- **Mentor Skills Workshop** – to further develop mentoring and leadership skills.
- **Guest Speakers** – talks and discussions on topics relevant to the advancement of women and business issues.
- **Networking Events** – with peers, mentors, senior executives and other women's interest groups.
- **Programme Workbooks and Materials** – to enhance and support the learning experience.
- **Professional Mentor Supervision** – on an as required basis.
- **Protégé Mentoring App** – gives you access to everything you need for the programme in one handy location.

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Mentee roles are open to **early-career females** with:

- A minimum of **10 years full-time work experience** and are currently employed.
- The desire to proactively advance in your career and optimise your potential.
- A strong commitment to achieving your goals, initiatives, and aspirations.
- A willingness to accept feedback and to be honest about your positive and challenging attributes.
- An open and inquiring mind and the flexibility to change.
- The availability to participate fully in the Protégé programme for 9-months from end February – November 2020, and to join in all activities, including networking and skills development workshops.
- Time to manage and attend 6-8 x one-hour mentoring sessions. Dates, times and location to be mutually agreed with your Mentor.

Following are the requirements for becoming a Protégé Mentor, which will give you an idea of their seniority and level of leadership experience.

Criteria for a Protégé Mentor

Mentor roles are open to both **female and male** executives with:

- Approximately **10 years** in a **senior leadership role**.
- A desire to guide and motivate the next generation of women to achieve their career goals and aspirations.
- The business / industry knowledge and experience necessary to be able to discuss a wide range of topics and situations.
- Good mentoring skills.
- Provide together with the Mentee, 6-8 x one-hour mentoring sessions.



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Your Commitment

As a Mentee your time commitment during the 9 months will be as follows:

1. Participate in 6-8 x face-to-face, one-hour mentoring sessions from May – November 2020
2. Complete the application form and participate in the **Speed Matching** mentor/mentee matching session on **30 March** to be held from **5:30-8:00pm**.
3. Attend the Official Launch, Mid-point Review and Closing Celebration (2.5 hours each).
4. Actively participate in and attend all Events and Workshops.
5. Assist by providing feedback about your mentoring experience and of the programme as a whole via the Mentoring App.
6. Pay a fee of **AU\$1,750 (+ GST)** per mentee (via PayPal – details to be provided upon acceptance).

An overview of the **Protégé 2020 Mentoring Programme Calendar** is outlined on Page 6 and contains further details about all Events and Workshops.

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Application Process

Step 1: Register for an **INFORMATION SESSION** (via teleconference) – on 6 February 2020 at 5:30pm.

Click on the link below to register:

Link: <https://trayka.com/onboard/protege-mentoring-programme-Sydney-2019>

Step 2: APPLICATION FORM

Complete and submit your Application Form by **12 March 2020**.

To access the link:

- Use the **latest Internet Browser**
- Avoid **Firewalls** which may be used by your company
- Use your personal email
- Retain your email address and password to be able to download the Protégé App once you have been confirmed as a mentee.

Link: <https://trayka.com/mentee-apply/protege-mentoring-programme-Sydney-2019>

Step 3: ADD THESE DATES TO YOUR CALENDAR

Save the following dates in your calendar:

- Speed Matching **30 March 2020** – 5:30-8:00 pm
- Programme Launch **6 May 2020** – 5:30-8:00 pm

Step 4: DOWNLOAD THE PROTÉGÉ MENTORING APP

Once your Application has been accepted, we will send you a link to download the Protégé Mentoring App (use same email and password from Application process) so you can manage event/calendar invites, RSVPs, use mentor/mentee chat (once you are matched), access all programme materials, complete surveys, ask for help and find out more about your role and the programme.

For more information about the Protégé 2020 Mentoring Programme please contact Programme Director, Jo Riccioni – jo.riccioni@protege.asia.



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Protégé 2020 Programme Calendar

Sydney

Events conducted mid-week between 5:30-8:00pm at Micro Focus, North Sydney.
Mentors are welcome to attend Mentee workshops.

Date	Event	Responsibility / Attendees
17 December 2019	10:00 am via teleconference	Protégé + Interested parties
6 February 2020	5:30 pm via teleconference	
12 March	Applications close	Interested applicants
16 March	Successful applicants confirmed – download Mentoring App	Protégé
30 March	Speed Matching between Mentors and Mentees	All
5 May	Confirmation of Mentor / Mentee Match	Protégé
6 May	Protégé 2020 Mentoring Programme Launch	All + Guests
May to November	6-8 x one-hour Mentoring Sessions	Mentors, Mentees
27 May	Mentor Skills Workshop	Mentors Only
10 June	Mentee Workshop #1 – Secrets of Career Success	Mentees
22 July	Mid-point Review	All
12 or 19 August	Networking Event	All
15 September	Mentee Workshop #2 – Finding Your Voice	Mentees
4 or 11 November	Closing Celebration	All + Guests
November	Written feedback via Mentoring App	Protégé

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About Micro Focus

Micro Focus helps organizations run and transform their business through four core areas of digital transformation: [Enterprise DevOps](#), [Hybrid IT Management](#), [Predictive Analytics](#) and [Security, Risk & Governance](#). Driven by customer-centric innovation, our software provides the critical tools they need to build, operate, secure, and analyze the enterprise. By design, these tools bridge the gap between existing and emerging technologies—enabling faster innovation, with less risk, in the race to digital transformation.

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About Protégé – MentoringWomenInBusiness

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YT: <https://www.youtube.com/watch?v=M3AmDByk34c&t=14s>