



MentoringWomenInBusiness

Become a Protégé Mentor

on

the Protégé Mentoring Programme for Women

Information Pack

August 2019 – May 2020



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## Become a Protégé Mentor

August 2019 – May 2020

### Protégé Mentorship Programme 2019

Protégé, together with our Partner, Micro Focus, is launching its inaugural public mentoring programme in Sydney in August 2019. The Programme will match 30 high potential female Mentees with 30 experienced female and male Mentors. Mentors are sourced from Sydney's most successful businesswoman and men, academics, entrepreneurs and industry leaders.

Protégé's mentoring programme is a multi-faceted, fully supported and structured, 9-month development opportunity that includes:

- Clearly defined roles for Mentor and Mentee
- Matching of the Mentor and Mentee
- Face-to-face, one-to-one mentoring
- Tailored skills workshops for Mentors and Mentees
- Peer to peer learning and support
- Multiple networking opportunities
- Professional supervision for Mentors.

### Protégé Programme Summary

- **Official Launch, Mid-point Review and Closing Celebrations** – held at the start, middle and end of the programme.
- **Mentor / Mentee Matching** – a vital component of a successful mentoring programme.
- **Mentoring Sessions** – 6-8 x one-to-one mentoring sessions between Mentor and Mentee.
- **Mentee Skills Workshops** – to enhance self-confidence and to be able to proactively manage career goals.
- **Mentor Skills Workshop** – to further develop mentoring and leadership skills.
- **Guest Speakers** – talks and discussions on topics relevant to the advancement of women and business issues.
- **Networking Events** – with peers, mentors, senior executives and other women's interest groups.
- **Programme Workbooks and Materials** – to enhance and support the learning experience.
- **Professional Mentor Supervision** – on an as required basis.
- **Protégé Mentoring App** – gives you access to everything you need for the programme in one handy location.

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## Become a Protégé Mentor

Mentor roles are open to **female and male** executives with:

- Approximately **10 years** in a **senior leadership role**.
- A desire to guide and motivate the next generation of women to achieve their career goals and aspirations.
- The business / industry knowledge and experience necessary to be able to discuss a wide range of topics and situations.
- Excellent listening and questioning skills.
- Integrity and commitment to confidentiality + an open and inquiring mind.
- The availability to participate fully in the Protégé programme for 9 months from end August 2019 through May 2020 and to join in activities, including networking and skills development workshops.
- Time to provide, 6-8 x one-hour mentoring sessions. Dates, times and location to be mutually agreed with your Mentee.

Following is the criteria for becoming a Protégé Mentee, which will give you an idea of the Mentee's level of experience.

### Criteria for a Protégé Mentee

- **Early career females** with a minimum of **10 years full-time work experience** and currently employed.
- The desire to proactively advance in their career and optimise their potential.
- A strong commitment to achieving their goals, initiatives, and aspirations.
- A willingness to accept feedback and to be honest about their positive and challenging attributes.
- An open and inquiring mind and the flexibility to change.
- Manage and attend 6-8 x one-hour mentoring sessions with their Mentor for the duration of the programme.



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### Your Commitment

As a Mentor your time commitment during the 9 months will be as follows:

1. Participate in 6-8 x face-to-face, one-hour mentoring sessions from November 2019 to May 2020.
2. Complete the application form and participate in the '**Speed Matching**' mentor/mentee matching session on **1 October** to be held from **5:30-8:00pm**.
3. Attend the Official Launch, Mid-point Review and Closing Celebration (2.5 hours each).
4. Actively participate in and attend all Events and Workshops.
5. Assist by providing feedback about your mentoring experience and of the programme as a whole via the Mentoring App.

An overview of the **Protégé Mentoring Programme Calendar 2019** is outlined on Page 6 and contains further details about all Events and Workshops.

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## Application Process

**Step 1: INFORMATION SESSION – Thursday 5 September, 5:30-6:30 pm** via teleconference.

Click on the link below to register:

**Link:** <https://trayka.com/onboard/protége-mentoring-programme-Sydney-2019>

**Step 2: APPLICATION FORM – submit by Wednesday 18 September.**

Complete the Application Form via the link below and submit by midnight 18 September:

**To access the link:**

- Use the **latest Internet Browser**
- Avoid Firewalls which may be used by your company
- Retain your email address and password to be able to download the Protégé App once you have been confirmed as a mentee.

**Link:** <https://trayka.com/mentor-apply/protége-mentoring-programme-Sydney-2019>

**Step 3: ADD THESE DATES TO YOUR CALENDAR**

Save the following dates in your calendar:

- Speed Matching – **1 October – 5:30-8:00 pm**
- Programme Launch – **29 October – 5:30-8:00 pm**

**Step 4: DOWNLOAD THE PROTÉGÉ MENTORING APP**

Once your Application has been accepted, we will send you a link to download the Protégé Mentoring App (use same email and password from Application process) so you can manage event/calendar invites, RSVPs, use mentor/mentee chat (once you are matched), access all programme materials, complete surveys, ask for help and find out more about your role and the programme.

For more information about the Protégé Mentoring Programme 2019 please contact Programme Director, Nicole Maddocks – [nicole.maddocks@protege.asia](mailto:nicole.maddocks@protege.asia).



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### Protégé Programme Calendar 2019-2020

August 2019 – May 2020

Sydney

Events conducted mid-week between 5:30-8:00pm at Micro Focus, North Sydney.

Mentors are welcome to attend Mentee workshops.

Date	Event	Responsibility / Attendees
<b>2019</b>		
13 August 5:30-7:00 pm	Information Session – in person	Protégé + Interested parties
5 September 5:30-6:30 pm	Information Session – teleconference	
18 September	Applications close	Interested applicants
27 September	Successful applicants confirmed – download Mentoring App	Protégé
1 October	Speed Matching between Mentors and Mentees	All
28 October	Confirmation of Mentor / Mentee Match	Protégé
29 October	Protégé Mentoring Programme 2019 Official Launch	All + Guests
November 2019 to May 2020	6-8 x one-hour Mentoring Sessions	Mentors, Mentees
6 November	Mentor Skills Workshop	Mentors Only
12 November	Mentee Workshop #1 – Secrets of Career Success	Mentees
3 December	Networking Evening – Christmas Drinks	All + Guests
<b>2020</b>		
11 February	Mid-point Review	All
10 March	Mentee Workshop #2 – Finding Your Voice	Mentees
12 May	Closing Celebration	All + Guests
12 May	Written feedback via Mentoring App	Protégé

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## About Micro Focus

Micro Focus helps organizations run and transform their business through four core areas of digital transformation: [Enterprise DevOps](#), [Hybrid IT Management](#), [Predictive Analytics](#) and [Security, Risk & Governance](#). Driven by customer-centric innovation, our software provides the critical tools they need to build, operate, secure, and analyze the enterprise. By design, these tools bridge the gap between existing and emerging technologies—enabling faster innovation, with less risk, in the race to digital transformation.

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YT: [https://www.youtube.com/channel/UC35gcEr3eOT\\_xM\\_5nEBXmTA](https://www.youtube.com/channel/UC35gcEr3eOT_xM_5nEBXmTA)

## About Protégé – MentoringWomenInBusiness

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FB: <https://www.facebook.com/protege.asia>

YT: <https://www.youtube.com/watch?v=M3AmDByk34c&t=14s>

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